



GOVERNANCE COUNCIL MINUTES

2016 Retreat

February 26, 2016

Members Present: Kanoe Bandy, Sheri Black, Darcy Bogle, Bill Devine, Geoffrey Dyer, Sharyn Eveland, Bruce Ferguson, Greg Golling, Vicki Jacobi, Laura L'Ecuyer, Brock McMurray, Mark Williams, Brandy Young, and Velda Peña

Members Absent: Kamala Carlson and Shoshanna Kukuliev
Guest: Michael Jiles, Tina Mendoza, Debora Rodenhauser, Tony Thompson, Agnes Eguaras, Eric Bèrubè, Adrian Agundez, Julian Martinez, Amber Anderson, Jennifer Altenhofel, Adam Bledsoe, Dan Hall, Janis Mendenhall, Mariza Martinez, Lori Sundgren

Facilitator: Dr. Robert Pacheco

Recorder: Sarah Criss

FACILITATOR PRESENTATION

Dr. Robert Pacheco presented a presentation during the morning session. The topic was "Using findings to Foster Innovation." Materials he used can be found at <http://tinyurl.com/z7cbokp>

PLANNING SESSION

Dr. Pacheco led a planning session in the afternoon. It was determined that the SLO development process needs more opportunity to hold forums/discussion. Staff that need to be included are full time faculty, adjunct faculty, and the isolated departments.

Dr. Pacheco suggests that our district look into the Cabrillo model for SLO development. This model is split between 1.) CTE/Occupational SLOs and 2.) General Education SLOs.

Things that Dr. Pacheco identified as action points that our district needs to do next:

- **Build a system that places data within the Program Review**
 - Develop a plan by mid-end of March 2016. Steps in plan would allow for time for development of this system. He suggested a 3-year plan that integrates identifying current obstacles (i.e. number of Program Reviews, etc.) and the organization of time and people to update the process and find a resolution for the current issues.
 - Possibly use videos to reach those unable to attend in-person training
 - "Ghost prompts" on Program Review forms to give info or example as to indicate how to populate a field.
 - Program Review forms need to have a cell/prompt to include specific data pieces being captured by eLumen
- **Set dedicated professional development time to meet and document**
 - Program Reviews should come from professional development time where individuals involved are trained in the process
 - SLOs and Program Reviews documentation time needs to be planned to make sure that documentation is happening in all areas

- Set time for planning up prior to summer session to capture what is needed when faculty is off duty/campus

Next Meeting, subsequent to retreat: March 11 –12 p.m.-2 p.m.

Facilitator: Mark Williams

Timekeeper: Velda Pena

Meeting Adjourned: 3:45 p.m.

Respectfully submitted by:

Sarah Criss

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