



GOVERNANCE COUNCIL MINUTES
January 8, 2016

Members Present: Kanoe Bandy, Sheri Black, Darcy Bogle, Bill Devine, Geoffrey Dyer, Sharyn Eveland, Bruce Ferguson, Greg Golling, Vicki Jacobi, Laura L'Ecuyer, Dena Maloney, Brock McMurray, Velda Pena, Mark Williams, Brandy Young, and Shoshanna Kukuliev (Student Rep.)

Members Absent: Kamala Carlson, Dena Maloney, and Mark Williams.

Guest: Eric Bérubé, Becky Roth and Tony Thompson

Facilitator: Bill Devine

Timekeeper: Mark Williams

APPROVAL OF MINUTES

- The minutes of the meeting held December 11, 2015 were approved by consensus.

STRATEGIC ACTION OBJECTIVES UPDATES (LED BY CHAMPIONS)

- **1.21, 1.3.1, 1.7.1 (Darcy Bogle)**
 - Darcy distributed a handout titled "Strategic Action Plan (SAP) Objectives [1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 2.1, 3.1, 4.1, 5.1, 5.3]" dated 1/8/16 (copy attached to official minutes).
 - Darcy discussed some of their progress towards addressing their objectives such as researching course completion rates and barriers to success and evaluating staff development activities.
 - Darcy stated that data is the big piece and focus in the ability to achieve their objectives.
 - The Access and Success Committees are working together.
 - The student mentor cohort has been selected and have been training.
 - Darcy announced a pre-collegiate coordinator to coordinate the Basic Skills program.
- **1.5.1, 1.6.1 (Eric Bérubé)**
 - Eric distributed a report titled "Student Retention and Persistence Rates by Demographic Variables for Three Starting Cohorts Fall 2012, Fall 2013, and Fall 2014: Spring 2016" (copy attached to official minutes).
 - The report provided student retention and persistence rates by age gender, and race for Fall 2012, 2013, and 2014.
 - The 80% rule was used to identify disproportionately impacted students in those areas.
 - Shoshanna Kukuliev (Student Rep.) stated some of her fellow students have expressed racial problems with the Taft community to the point where they left Taft College or decided not to return for another semester.
 - Eric stated the report provided is an informational item and will be brought back to the retreat for further discussion.
- **1.7.2, 2.1.5, 4.1.1,(Darcy Bogle)**
 - Previously addressed by Darcy in the first update.

- **4.2.3, 4.2.4 (Brock McMurray)**
 - Brock stated they are working on a Land Acquisition Plan which develop strategies in acquiring and ways of funding.
 - The “draft” plan is 75-80% complete and will be worked on at the next Facilities meeting to bring back to the Governance Council for review.
- **5.3.2 (Becky Roth)**
 - Becky distributed a draft of the Professional Development Charter (copy attached to official minutes) for the GC members to review.
 - The Professional Development Committee (PDC) will assess the training and professional development needs of both staff and faculty.
 - There were some concern regarding the proposed committee addressing professional development for faculty since this in one of the “10 plus 1” duties of the Academic Senate.
 - The charter should also include the membership responsibilities.
 - It was also stated this committee is currently an operational committee.
 - Another suggestion was to have two separate committees; one for staff and one for faculty.
 - Becky will revise and finalize the draft of the charter to present to the Academic Senate for review.

BUDGET UPDATE

(Led by Brock McMurray, Executive Vice President of Administrative Services)

- Brock announced the Governor released the January budget and it’s very favorable and positive for California Community Colleges.
- Brock stated no money has been added to our base; however, funds for special programs have increased such as basic skills, deferred maintenance and instructional equipment.
- The COLA is now only .47%.
- OPEB and rising costs for health benefits will need to be addressed.

IEPI SUMMARY OF INITIAL OBSERVATION

(Led by Geoffrey Dyer, Academic Senate President and GC Co-Chair)

- Geoffrey distributed a memo to Dr. Dena Maloney dated December 7, 2015 (copy attached to official minutes).
- The memo summarizes the Peer Review Team’s (PRT) initial observations regarding concerns identified by the District for the team to review, which highlight confusion and a lack of procedure for assessing SLOs.
- Geoffrey stated that since the team’s visit, the Academic Senate has approved a first reading of a new SLO policy which is returning to the Senate on January 14 for approval.
- Eric and the SPC have revised the Annual Program Review documents to better include SLOs and will bring them to the Senate.
- It was stated that the PRT analysis seemed simplistic and not quite useful. Will they provide a more in-depth report? The answer was no, but the letter indicates that they will provide a “menu of options” to assist in the development of a plan.

- They were here to only assess the climate of the college regarding certain items such as SLOs and professional development.
- The District has an opportunity to apply for a one-time grant of \$150,000.
- With the findings, the District needs to develop a plan and the college CEO needs to lead the process with the facilitation of the PRT.
- Steps have been taken in the right direction for the District such as developing a policy for SLOs; the next step will be to develop procedures to drive the importance of this issue to staff and faculty.
- It was asked why it isn't enforced for faculty to complete and assess SLOs and enter them in E-Lumen if it is so important to the District and accreditation.

GOVERNANCE COUNCIL RETREAT

(Led by Brock McMurray, Executive Vice President of Administrative Services)

- Brock distributed a proposed format for the 2016 Annual Retreat for the GC (copy attached to official minutes).
- The retreat will be held on February 26, 2016 at the Stockdale Country Club.
- Brock is working on confirming a guest speaker for the retreat; Krista Johns will let him know her availability.
- Brock and Division Chairs will reach out to a few select faculty and staff to invite to the GC retreat.
- It was suggested to also involve/invite the adjunct faculty to the retreat.

Next Meeting: January 22, 2016 –12 p.m.-2 p.m.

Facilitator: Greg Golling

Timekeeper: Velda Pena

Meeting Adjourned: 2:00 p.m.

Respectfully submitted by:

Melissa Blanco