

**Annual Program Review
Goal, Action Plan, and Resource Request Form—2015-2016**

For descriptions and examples of all Annual Program Goal, Action Plan, and Resource Request Form items, please refer to the *Annual Program Review How To Guide—2015-2016*

Program (Select your program from the drop down list):

Other Program (If your program is not on the list above, write it in here):

Program Lead (Your first and last name):

Program Goal Short Title (Provide a unique short title):

Program Goal Status (Indicate if this goal is ongoing from last year, new this year, or a "fast track" goal):

- Continuing from Last Year
- New This Year
- Fast Track

Strategic Action Plan Recommendation Area(s) Addressed (Refer to the SAP pages 8 to 22):

- Area 1: Student Learning/Success
- Area 2: Access
- Area 3: Business, Industry and Community
- Area 4: Facilities and Infrastructure
- Area 5: Institutional Planning and Effectiveness

First Level Strategic Objective(s) Addressed (Refer to SAP; Example 1.1, or 4.2):

Second Level Strategic Objective(s) Addressed (Refer to SAP; Example 1.1.4, or 4.2.3):

Anticipated Outcome (What do you expect this goal will achieve? Should relate back to students):

Activities (What needs to be done to achieve this goal?):

Required Resources Category (Indicate one or more categories if resources are required):

- Personnel: Faculty
- Personnel: Classified
- Personnel: Other
- Technology
- Facilities
- Equipment or Supplies
- Other

Required Resources Description (Provide some details on required resources. Costs are in another area):

One Time Start Up Costs (What is the amount of start costs? Field will accept numeric values only):

Annual Costs (What are the annual costs? Field will accept numeric values only):

Total 5 Year Costs (What is the total five year cost, including the start up and annual costs?):

Proposed Funding Source(s) (Where do expect the money to come from?):

Desired Start Date (Must be in a mm/dd/yyyy format.):

Expected Completion Date (Put in the end date here. Leave blank if goal will be ongoing):

Project is Ongoing with No Expected Completion Date:

Yes

No

Other Divisions are Involved:

Yes

No

Substantive Change Report is Required (To be completed by the SPC only):

Yes

No

Comments (Provide any additional comments here):

Prioritization by Program Lead (Example: 2nd of 5):

Prioritization by Division Chair (Example: 4th of 10):

Prioritization by Vice President (Example: 5th of 24)

Prioritization by Governance Council (Rank will be provided by Research Office after Scoring with Rubric):

Funding Recommended by President:

Yes

No