

Academic Senate Meeting Minutes

Taft College

Monday, August 31 2015

12:10 pm—1:00pm Cougar Room

Members Present: President Geoffrey Dyer, Past President Tony Thompson, Vice President Vicki Jacobi, Jennifer Altenhofel, Kanoe Bandy, Eric Bérubé, Paul Blake, Kamala Carlson, Joe’Il Chaidez, Bill Devine, Candace Duron, John Eigenauer, Sharyn Eveland, Chris Flachmann, Shelley Getty, Jessica Grimes, Brian Jean, Michael Jiles, Diane Jones, Danielle Kerr, Kelly Kulzer-Reyes, David Layne, Steve Lytle, Mariza Martinez, Tina Mendoza, Michelle Oja, Ruby Payne, Joseph Polizzotto, Stacie Rancano, Juana Rangel-Escobedo, Joy Reynolds, Terri Smith, and Lori Sundgren.

12:11 Call to Order

Public Commentary: Photocopy machines need to be serviced prior to the first week of the semester.

Approval of Minutes from August 20 Meeting

Minutes from last meeting approved with corrections.

Agenda

1. Commentary on Electronic Committee Updates—Dyer suggested a desire to revisit the way we currently report on committee work.

Unfinished Business

2. Taft College Academic Senate Constitution—

Senators serving on the Constitution Task Force: Blake, Devine, Eigenauer, Grimes, Jiles, and Thompson

Grimes examined constitution for current vs. not current practice.

Devine gave an update about the task force’s progress. Thanks extended to the task force.

3. Proposal to Split the Liberal Arts Division into Liberal Arts and English Divisions—Bill Devine—Minutes (Second Reading)—

Second reading of the Liberal Arts and English/ESL/Reading Split Division Chairs

With input from the Academic Senators, Devine improved the document.

Open discussion about how the split will affect other divisions, how other division splits compared to this split, and how this split might impact bargaining.

Motion to accept the proposal to split the Liberal Arts and English/ESL/Reading into two divisions by Bandy. Second by Jiles. None opposed. Rancano abstained.

4. Draft Charter of Academic Development Committee—Altenhofel, Kulzer

Altenhofel moved to table the discussion of the Academic Development Committee. Second by Kulzer-Reyes. Discussion of the new pre-collegiate coordinator position (not directly related to the motion) ensued. Jones mentioned the need for tutors over a full-time position. She asked how the need for a full-time position in this area was determined. The Pre-collegiate Coordinator position was proposed as a grant-funded position. There was a lack of clarity about if Equity funds were, in fact, a grant. Payne recommended the position have authority to make impact on campus.

Dyer ensured he would bring these concerns to the VPI.

Returned to original motion (Altenhofel), and second (Kulzer-Reyes). Motion passed unanimously.

New Business

5. ACCJC Enhanced Monitoring and Request for More Information: Dyer, Jacobi, Bérubé

Bérubé reported on letter from ACCJC in response to Taft College's 2015 annual report. Taft College has been placed on "enhanced monitoring".

Concerns:

- Programs with tests for certification (Dental Hygiene and Court Reporting)

- CTE programs

- SLOs

- No job placement rates tracking (solution below)

Bérubé and Jacobi responded to the concerns.

Bérubé learned that Taft College can track employment through the Employment Development Dept through the State of California. We submit graduates' SSNs to the dept. and data will be collected there.

All faculty are to include course SLOs on all syllabi. Please add this and resubmit if you have not already.

Please read the report from the Chancellor's Office. 33 colleges received the same letter (re: enhanced monitoring), or 1/4 of all CCCs.

6. AB 86—Joe'll Chaidez (10 Minutes)

AB 86 update.

Chaidez reported on the current funding amount for the AB 86 Consortium. The group had hoped for at least \$150,000. It was surprised to learn it was awarded \$750,000. The West Kern AB86 group's grants can now be funded and project work can begin with permission of Drs. Maloney, Cavazos (TUHSD), and Meier (Maricope).

Adult Ed. Clearinghouse will be housed at the Fort in the Westside Family Resource Center where referrals can be made.

7. Academic Policies and Procedures Charter (First Reading)—Layne

Academic Policies and Procedures

Government Council Document contained technical errors: The committee is a subcommittee of the Academic Senate and reports to the Academic Senate.

Academic Policies and Procedures Committee Meetings are not open meetings based on student privacy concerns. Faculty requested regular training to faculty in matters such as course-to-course substitution, substitution within a major, and how these procedures differ.

Sharyn Eveland moved to approve the Academic Policies and Procedures Charter, with changes in language to clarify the committee as a subcommittee of the Academic Senate and to indicate that Academic Policies and Procedures meetings are closed meetings. Jessica Grimes seconded the motion. The motion passed.

Other

Dyer expressed the need to have a special, off-cycle meeting on Wednesday, September 16th, given the scope of the Academic Senate's duties and the limited amount of time in meetings to meaningfully address all concerns.

Jones thanked Dyer for sending the Academic Senate the report from the Chancellor's Office Task Force on Accreditation. Brief discussion regarding sanction rates discussed in the document ensued. Dyer pointed to the recommendation that all constituents work collegially together.

Next Academic Senate meeting is a special meeting. September 16th 12-1 pm. Last chance to meet before our site visit.

1:04 pm adjournment

Respectfully submitted by:

Kelly Kulzer-Reyes, in place of Dan Hall, Secretary of the TC Academic Senate