

**WEST KERN COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE BOARD OF TRUSTEES  
REGULAR MEETING**

**June 10, 2015**

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:04 p.m. by Secretary Kal Vaughn. Trustees Emmanuel Campos and Dawn Cole were also present. President Billy White and Trustee Michael Long were absent. Superintendent/President Dr. Dena Maloney and Executive Secretary Shelley Klein were also in attendance.

**PUBLIC COMMENT ON CLOSED SESSION ITEMS**

No comments were heard.

**CLOSED SESSION**

At 5:05 p.m. it was moved by Trustee Cole seconded by Trustee Campos and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
  - 1. CEO Evaluation
- C. Public Employee Discipline/Dismissal/Release/Reassignment, Government Code Section 54957
- D. Conference with Legal Counsel - Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9 - One Case
- E. Conference with Real Property Negotiators - Property: APN #031-060-14  
Agency Negotiator: Superintendent/President
- F. Conference with Labor Negotiators, Government Code Section 54957  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management /Supervisory/Classified Confidential Employees

**RECONVENE IN PUBLIC SESSION; ANNOUNCE CLOSED SESSION ACTIONS**

At 5:59 p.m., it was moved by Trustee Cole seconded by Trustee Campos and unanimously carried, to reconvene in Public Session. Secretary Vaughn reported that no action was taken during Closed Session.

**PLEDGE OF ALLEGIANCE**

Secretary Vaughn led the pledge of allegiance.

**PUBLIC COMMENT ON OPEN SESSION ITEMS**

No comments were heard.

## **GENERAL COMMUNICATIONS**

Secretary Vaughn read a thank you note from TUHS Merit Scholarship Awardee Maddison Rubadeau and a note of appreciation from former VP of Instruction and current Foundation Board member, Dr. Loretta Lipscomb, for the award that she received at the recent Celebration of Success Dinner (copies of correspondence attached to official minutes).

## **SPECIAL PRESENTATION - 2015 Accreditation Self-Evaluation Document**

Accreditation Liaison Officer Dr. Eric Bérubé provided a brief overview of the 2015 Accreditation Self-Evaluation Document. He noted that the 303 page document represents the work of nearly 70 college employees over the past two years. The document is an evaluation of how Taft College has met the 2002 accreditation standards, the U.S. Department of Education eligibility requirements, and the policies of the Accrediting Commission for Community and Junior Colleges. The document was made available for a two-week review period for the campus community and was discussed by the Academic Senate during a special meeting on May 20, 2015. The document is currently undergoing proofreading by an outside editor, in addition to finalization of the layout and inclusion of photos and graphics. Dr. Bérubé thanked faculty members Michael Jiles and Dr. Sharyn Eveland for their efforts in the editing process. Finally, the document will be published and sent to the site visiting team by July 28<sup>th</sup>. Their visit is scheduled for September 28 - October 1, 2015. On a motion by Trustee Cole, seconded by Trustee Campos and unanimously carried, the Self-Evaluation document was approved.

## **APPROVAL OF MINUTES**

On a motion by Trustee Cole, seconded by Trustee Campos and unanimously carried, the minutes of the Special Meeting (Accreditation Workshop) held May 13, 2015 and Regular Meeting held May 13, 2015 were approved.

## **NEW BUSINESS**

### **2015/16 WKCCD Tentative Budget**

Executive Vice President of Administrative Services Brock McMurray reported that Section 48305 of the California Code of Regulations requires the District approve a tentative budget by June 30<sup>th</sup> of each year. The tentative budget provides the District with operating funds through the summer until an adopted budget is presented to the Board, no later than September 30<sup>th</sup>. He noted that the tentative budget is built on estimates of revenue and expenditures using information available to date. The Governor's May Revise and budget proposals from the legislature have yet to be reconciled through the negotiation process. It is expected that there will be an adopted budget at the state level by June 30<sup>th</sup>.

*NEW BUSINESS (continued):*

Mr. McMurray made a PowerPoint presentation highlighting the budget assumptions from the Governor's proposed budget and the general economic conditions of the state. He also reviewed the WKCCD 2015/16 Preliminary Budget Summary - General Funds 11 & 12 (copy of both attached to official minutes). The combined tentative budget including restricted and unrestricted funds amounts to \$30,407,078. Both Dr. Maloney and Mr. McMurray thanked the staff involved in their work to develop the tentative budget and commended them for their cooperation on this challenging task. On a motion by Trustee Cole, seconded by Trustee Campos and unanimously carried, the 2015/16 tentative budget was approved.

**Presentation of the Initial Taft College Faculty Association Collective Bargaining Re-Opener Proposal with the WKCCD for the 2015/16 Year**

Dr. Maloney reported that each year the District and the Taft College Faculty Association must present re-opener proposals indicating which articles they wish to open for negotiations. As indicated in the letter from President Diane Jones to the District, the TC Faculty Association plans to open Articles 1-12 for the purposes of negotiating the collective bargaining agreement in 2015/16.

**Presentation of the Initial Taft College Classified Employee Association (CSEA) Chapter #543 Re-Opener Proposal with the WKCCD for the 2015/16 Year**

Dr. Maloney reported that, similar to the Faculty Association, the Taft College Classified Employee Association (CSEA) Chapter #543 must also present their re-opener proposal indicating the articles they wish to open for negotiations. As indicated in the letter from CSEA President Velda Pena to the District, the Association plans to open Articles 1-24 for the purpose of negotiating the collective bargaining agreement in 2015/16.

**Presentation of the Initial WKCCD Collective Bargaining Re-Opener Proposal with the Taft College Faculty Association (TCFA/CTA) for the 2015/16 Year**

Dr. Maloney reported that the District is also required to present proposal reopeners at the beginning of each fiscal year to both bargaining units. The WKCCD plans to open Articles 1 - 12 of the current three-year contract with the Faculty Association for 2015/16 as indicated on the letter from the District to the Faculty Association.

**Presentation of the Initial WKCCD Collective Bargaining Re-Opener Proposal with the Taft College Classified School Employee Association (CSEA) Chapter #543 for the 2015/16 Year**

As with the Faculty Association, the District is required to present a reopener proposal to CSEA Chapter #543 indicating the articles they wish to open for negotiations at the beginning of each year. The WKCCD plans to open Articles 1-24 in 2015/16. A public hearing will be conducted at the July 8<sup>th</sup> board meeting on the subject.

*NEW BUSINESS (continued):*

**Second Presentation – Tentative Agreement with the Taft College Faculty Association to Establish Club Advisor Stipends**

Dr. Maloney reviewed that the first presentation of the tentative agreement with the TC Faculty Association to Establish Club Advisor Stipends was made at the meeting held May 13<sup>th</sup>. The proposed agreement will provide up to eight club advisors stipends in the amount of \$1,600.00 per year. The language detailing the proposed agreement would be added to the current contract as Section 7.3.7. - Club Advisor Stipends. The total anticipated cost to the District is \$12,800.00/year. On a motion by Trustee Campos, seconded by Trustee Cole and unanimously carried, the agreement was approved (copy attached to official minutes). Trustee Cole noted that she was pleased that the club advisor duties include student success components.

**First Presentation – Tentative Agreement with the Taft College Faculty Association Regarding Division Chairperson Selection and Stipends**

Dr. Maloney reported that the tentative agreement with the TC Faculty Association regarding Division Chairperson Selection and Stipends has been developed through the interest based bargaining process. Both parties recognized the need to review the role and the workload of the Division Chairs. After months of consideration, the proposed agreement is reflective of workload based on the number of full-time equivalent faculty (FTEF) within each division. The stipend amount is scaled based on the FTEF. Division Chairs with larger divisions based on FTEF will receive a higher level of compensation for their duties. All Division Chairs, regardless of the number of FTEF in the division, will continue to receive 20% release time to perform their duties. The agreement represents a total increase of \$24,300.00 to the District over the current compensation formula. No action is required at this time.

**Human Resources Project Final Report**

Dr. Maloney reported that in February 2015 the District contracted with the Collaborative Brain Trust (CBT) to conduct an analysis of the District's staffing levels, hiring and selection practices, and diversity of its employee groups as compared to the diversity of our student and community populations. The study is part of our integrated planning process and will guide the District in aligning its human resources with its mission and long range plans. Dr. Maloney reviewed a PowerPoint presentation that outlines the results of the report including seven recommendations for future consideration (copy of PowerPoint attached to official minutes). On a motion by Trustee Campos, seconded by Trustee Cole and unanimously carried, the Human Resources Project Final Report was approved.

**WKCCD Institutional Effectiveness Goals**

Dr. Eric Bérubé, Coordinator of Institutional Research and Planning, reported that in

*NEW BUSINESS (continued):*

2013/14 legislation established a new system of indicators and goals to encourage improvement and accountability in institutional effectiveness in California community colleges. Education Code stipulates that each college, as a condition of receipt of Student Success and Support Program funds, adopt and post a goals framework that address four areas – student performance and outcomes; accreditation status; fiscal viability; and programmatic compliance with federal and state guidelines. TC adopted the framework of indicators approved by the Board of Governors and through the Governance Council and its Budget Committee, established the following goals:

1. Student Performance and Outcomes – Course Completion Rate of 67.6%
2. Accreditation Status – Fully Reaccredited
3. Fiscal Viability – 20% Fund Balance
4. Compliance with State/Federal Guidelines: Unmodified Audit Opinion with no findings/recommendations regarding internal controls

Following brief discussion a motion was made by Trustee Cole, seconded by Trustee Campos and unanimously carried, to approve the Institutional Effectiveness Goals.

**One-Year Extension of Superintendent/President Contract to June 30, 2018**

On a motion by Trustee Campos, seconded by Trustee Cole and unanimously carried, a one-year extension of the Superintendent/President Contract was approved to June 30, 2018 (copy attached to official minutes). Secretary Vaughn noted that the annual CEO evaluation had been completed on May 13<sup>th</sup>, which included a community survey. The results of the overall evaluation were very favorable and Mr. Vaughn commended Dr. Maloney for her leadership. Dr. Maloney thanked the Board for their support and added that she looks forward to another very exciting and productive year in 2015/16.

**Second Reading and Request for Approval – Board Policy #3505 – Emergency Response Plan**

Vice President of Student Services Darcy Bogle reported that Board Policy #3505 was created by the Campus Safety and Security Committee. The policy stipulates that the District will have emergency response and evacuation procedures for notifying the campus community in the event of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or employees occurring on the campus. On a motion by Trustee Cole, seconded by Trustee Campos and unanimously carried, Board Policy #3505 was approved (copy attached to official minutes).

**Information Item – Emergency Operations Plan and Evacuation Plan**

Ms. Bogle reported that Board Policy #3505 also stipulates that the Superintendent/President shall establish procedures to support the Emergency Response Plan which is

*NEW BUSINESS (continued):*

being presented as an Information Item. These procedures must comply with NIMS and SEMS mandates for training, master mutual aid agreements and the principles of the Incident Command System. The plan describes how the District will respond to extraordinary events, major incidents or disaster, from mitigation and preparation through response and recovery. Ms. Bogle thanked the Campus Safety and Security Committee for their efforts in developing the plan copy attached to official minutes).

**Taft College Class of 2015 Hall of Fame Inductees**

Ms. Bogle reported that the establishment of the Taft College Hall of Fame was done to provide an opportunity to recognize individuals who have, through their actions or accomplishments, brought pride and honor to Taft College. Consistent with the established bylaws, the TC Hall of Fame Committee has recommended a slate of seven inductees to the Class of 2015 Hall of Fame as follows:

1982 Football Team (Distinguished Team)  
Al Baldock (Distinguished Coach)  
Amanda Smith (Outstanding Female Athlete)  
Don Zumbro (Distinguished Administrator)  
Jack McCall (Extraordinary Service)  
John Miller (Extraordinary Service)  
Larry Peahl (Distinguished Administrator)

The 2015 Hall of Fame Induction Ceremony is scheduled to take place Saturday, November 7, 2015. The names of the inductees will be posted to the TC Hall of Fame website in mid-June.

**Change Order #1 - Dorm Modernization Project**

Executive Vice President of Administrative Services Brock McMurray reported that the proposed change order reflects a reduction in cost of \$26,339.22 from the original project budget. This reduction in actual cost will provide a credit to the College for project allowance monies not used during construction. With this change order, the total project cost is \$2,550,679.78. On a motion by Trustee Campos, seconded by Trustee Cole and unanimously carried, Dorm Modernization Project Change Order #1 was approved (copy attached to official minutes).

**Notice of Completion - Dorm Modernization Project**

Mr. McMurray announced that the Dorm Modernization Project has been completed in accordance with the terms of the contract. Once approved, the notice will be filed with the County Recorder's Office and the final retention will be paid. On a motion by Trustee Cole, seconded by Trustee Campos and unanimously carried, the Notice of Completion was approved (copy attached to official minutes).

*NEW BUSINESS (continued):*

**Resolution 2014/15-18 Authorizing the Transfer of Funds to the Futuris Public Entity Investment Trust Program for Post-Employment Benefits (\$563,580.00)**

Mr. McMurray reported that Resolution 2014/15-18 authorizes the transfer of \$563,580.00 to the WKCCD Futuris Public Entity Investment Trust Program account that is being administered by the Benefit Trust Company for payment of post-employment benefits for employees and their eligible dependents. The account was established in 2009/10 as part of the District's compliance with GASB 43 and 45 regulations. On a motion by Trustee Campos, seconded by Trustee Cole and unanimously carried, the resolution was approved (copy attached to official minutes).

**Agreement with Christine Brown, Written Productions, and Subcontractors Stephen Porter Productions (SPP) and Global Accent Translation Services**

Vice President of Student Services Darcy Bogle reported that the proposed agreement is for technical assistance with the TC online student orientation module. It is widely recognized that programs designed to orient students to college support student engagement and retention. With that goal, Written Productions will assist Taft College in developing an orientation module program by creating 10 fully produced videos, creating the storyboard for each video, writing scripts, coordinating the filming and fully producing all videos including graphics and music. The project will begin following board approval with completion projected at 10/31/15 and a total cost of \$28,500.00 which is categorically funded. On a motion by Trustee Cole, seconded by Trustee Campos and unanimously carried, the contract was approved (copy attached to official minutes).

**CONSENT AGENDA**

A. Request for Approval - Distance Learning Course Offering:

Liberal Arts Division

MUSC 1520 - History of American Jazz

Math & Science Division

HLED 1543 - Medical Terminology for Court Reporting

B. Request for Approval - Program Updates:

Liberal Arts Division

A.A. Art

A.A. Multimedia Journalisam

Social Science Division

A.A. Liberal Arts: Social and Behavioral Science

A.A. History

A.A.-T History

CONSENT AGENDA (continued):

C. Request for Approval – Course Inactivations:

Applied Technology Division

COSC 1800 – Introduction to Computer Art

COSC 1820 – Computer Imaging: Adobe Photoshop

COSC 1850 – Web Site Production

COSC 1860 – Introduction to Computer Animation for Web and Multimedia

COSC 1052 – General Accounting

D. Request for Approval – Course Updates:

Learning Support Division

LRSK 0910 – Basic Academic Preparation

Liberal Arts Division

ART 1640 – Painting

ART 1800 – Introduction to Computer Art

ARTH 1500 – Art Appreciation

ARTH 1510 – Prehistoric to Renaissance Art History

ARTH 1520 – Renaissance to Contemporary Art History

ARTH 2030 – Survey of Asian Art

DRAM 1535 – Elementary Acting

ART 1820 – Computer Imaging: Adobe Photoshop

Math & Science Division

BIOL 1500 – Fundamentals of Biology

BIOL 2202 – General Zoology

BIOL 2203 – General Botany

ESCI 1520 – Introduction to Earth Science Lecture and Laboratory

MATH 2100 – Analytic Geometry and Calculus I

GEOL 1500 – Introduction to Geology

Social Science Division

HIST 2204 – Western Civilization From 1600

HIST 2210 – World Civilization to 1600

PSYC 2030 – Human Sexuality

PSYC 2200 – Elementary Statistics for Behavioral and Social Sciences

PSYC 2205 – Introduction to Research Methods in the Social Sciences

E. Review of the California Community College Financial Status Report (CCFS-311Q) for the 3<sup>rd</sup> Quarter of the Year Ending March 31, 2015

F. Request for Approval – Consulting Agreement with Barber & Gonzalez to Provide One-Day Interest Based Bargaining Training, (Up to 28 Employees - \$25.00/PP for additional two) 8/17/15, \$2,400.00



CONSENT AGENDA (continued):

- G. Request for Ratification – Extension of Application Subscription Agreement with TouchNet Information Systems, Inc., for Credit Card Hosting Services, 5/31/15 – 5/31/20, \$33,873.11 (Fee for 2015/16); Not to Exceed 10% Increase Annually
- H. Request for Approval – Consulting Agreement with the McCallum Group to Provide Legislative Advocacy Services as Directed by the District, 7/1/15 – 6/30/16, \$2,700.00/Month
- I. Request for Approval – Consulting Services Agreement with Capitol Public Finance Group, LLC to Serve as the WKCCD Dissemination Agent (Consulting Services Order CSO No. 2015-1 and Certificate of Acceptance), 7/1/15 – 6/30/16, \$3,500.00 Fee for Annual Report Filing and \$500.00 for Each Material Event Filing Plus Related Expenses
- J. Request for Approval – Independent Contractor Agreement with John Karwoski to Provide Class I DSA (Department of State Architects) Inspection Services, 7/1/15 – 6/30/16, \$10,400.00/Month
- K. Request for Approval – District Business Office Systems Agreement with the Kern County Superintendent of Schools to Provide QSS Administrative Software and Consulting Services (KCSOS Agt. #16-0119), 7/1/15 – 6/30/16, \$5,787.76
- L. Request for Approval – Extension of Lease Agreement with Taft Plaza for Bookstore Retail Located at 515 South Finley Street, Taft, 6/15/15 – 6/14/17, \$1,907.00/Mo. (Current Rate)
- M. Request for Approval – Renewal of SchoolDude.com Software Agreement to Manage Campus Maintenance Requests and Projects, 7/1/15 – 6/30/16, \$4,357.74
- N. Request for Approval – Amendment #1 to the Keenan & Associates Property and Casualty Claims Administration Services Agreement Originally Effective 7/1/14 to Extend the Agreement Period to 7/1/15 – 6/30/16, Hourly Fees Based on Services Provided
- O. Request for Approval – Independent Contractor Agreement with Paula Salcido to Provide Accounting Clerk Services in Connection with the Kern County Children’s Dental Health Network Grant, 7/1/15 – 6/30/16, \$25.00/Hr., Not to Exceed \$6,000.00
- P. Request for Approval – (4) Agreements with Treating Dentists for Professional Services in Connection with the Kern County Children’s Dental Health Network Grant for 2015/2016, \$65,746.00 and \$90,000.00 In-Kind for Services Provided by: Robert Bang, D.D.S.; Marshall Chey, D.D.S.; Daniel Launspach D.D.S.; and Daniel Purdy, D.D.S.

CONSENT AGENDA (continued):

- Q. Request for Approval – (4) Agreements with Registered Dental Hygienists to Serve in Connection with the Kern County Children’s Dental Health Network Grant for 2015/2016, Hourly Rates as Indicated Plus Mileage Reimbursement at the IRS Rate:  
Nancye Beth Juler-Davidson - \$40.00/Hr.; (Not to Exceed \$9,600.00)  
Lisa Farnsworth - \$48.00/Hr.; (Not to Exceed \$11,425.00)  
Suzie Rodriguez - \$48.00/Hr.; (Not to Exceed \$11,425.00)  
Robin Shaffer - \$48.00/Hr.; (Not to Exceed \$11,425.00)
- R. Request for Approval – Agreement with Westchester Plaza, LLC, to Lease Office Space Located at 1800 - 30<sup>th</sup> Street, Bakersfield, CA, for the Kern County Children’s Dental Health Network, 7/1/15 – 6/30/20, Rates: 7/1/15 – 6/30/16: 2,443.00/Mo.; 7/1/16 – 6/30/17: \$2,530.00/Mo.; 7/1/17 – 6/30/18: \$2,618.00/Mo.; 7/1/18 – 6/30/19: \$2,705.00/Mo.; 7/1/19 – 6/30/20: \$2,792.00/Mo.
- S. Request for Approval – Independent Contractor Agreement with Perio Laser Institute to Provide Soft Tissue Diode Laser Training to TC Dental Hygiene Students, 6/29/15 – 6/30/15, \$12,500.00 (Perkins Grant Funds)
- T. Request for Ratification – Agreement with the County of Kern to Provide Educational Services Related to CalWORKS (California Work Opportunity and Responsibility to Kids) Recipients, Effective 6/11/15 – 6/30/17, Payment Not to Exceed Aggregate Sum of \$146,250.00
- U. Request for Approval – Renewal of Agreement for Mandate Reimbursement Claim Preparation Services with SixTen and Associates to Prepare and Submit State Mandated Cost Reimbursement Annual Claims for the District, 7/1/15 – 6/30/16, Not to Exceed \$10,000.00 Fee (Based on Hourly Rates)
- V. Request for Ratification – Renewal of Scrip-Safe Agreement to Provide Diplomas on Demand Software and Maintenance, 4/1/15 – 3/30/16, \$300.00
- W. Request for Approval – Admissions Application Agreement with the XAP Corporation to Facilitate CCCApply (Admissions Online Application) 7/1/15 – 8/31/15, \$1,250.00
- X. Request for Approval – Agreement with SARS Software Products for the SARS Anywhere Software License and Support (Order #08085), Effective Upon Approval, \$1,000.00 Installation Fee
- Y. Request for Approval – Application Hosting Agreement with Comevo to Host the TC Online Student Orientation Including Maintenance of Software, Servers and Other Necessary Equipment, Effective 6/11/15, One-time Set Up Fee of \$17,000.00 and \$6,060 Annual Subscription Fee for 2015/16

CONSENT AGENDA (continued):

- Z. Request for Approval – Three-Year Agreement with PrestoSports to Redesign and Host the TC Athletic Website, 9/1/15 – 8/31/18, \$3,000.00/Years 2015/16 & 2016/17 and \$3,250.00 for Year 2017/18
- Z.a. Request for Approval – Renewal of NetSupport Software Maintenance Agreement to Provide Computer Desktop Sharing (Students and Instructors), 7/1/15 – 6/30/16, \$1,187.11
- Z.b. Request for Approval – Agreement with Frazier Industries, LLC, (Quote #0000105) to Maintain, Monitor and Provide Notification of Loss of TC Website Service, 7/1/15 – 6/30/16, \$3,540.00
- Z.c. Request for Approval – Agreement with Evisions (Order #SO1005211) to Renew FormFusion Software Maintenance and Support, 7/1/15 – 6/30/16, \$6,551.00
- Z.d. Request for Approval – IT Savvy LLC Quotation #2733578 Commvault Standard Support Coverage Renewal for Backup Software of College Data, 9/1/15 – 8/31/16, \$10,732.82
- Z.e. Request for Approval – CI Solutions (Card Integrators Corporation) Order #0078849 Annual License and Support Agreement for Student Identification Card Program, 7/1/15 – 6/30/16, \$1,474.00
- Z.f. Request for Approval – Renewal of Memorandum of Understanding (MOU) with the Taft Police Department to Provide a Full-time Police Officer at Taft College to Provide Campus Security and District Safety Planning and Training Services for the 2015/16 Year, 7/1/15 – 6/30/16, Actual Salary and Benefit Costs Not to Exceed \$118,000.00/Annually, Plus Overtime as Directed by WKCCD
- Z.g. Request for Approval – Facilities Use Agreement (Including a Hold Harmless Agreement) with the West Side Recreation and Park District for Use of the TC Baseball Field for the 2015 Kern County High School All Star Game, 6/15/15, No Fee
- Z.h. Request for Approval – Facilities Use Agreement (Including a Hold Harmless Agreement) with the Bakersfield Braves Baseball Club to Use the TC Baseball Field for Games Scheduled for the Following Dates: 6/12; 6/16; 6/26; 6/27; 7/14; 7/24; 7/25; 7/31 and 8/1/15, No Fee
- Z.i. Request for Approval – Independent Contractor Agreement with Rayvell Snowden to Provide Professional Consulting Services Related to the Welding Program, 7/1/15 – 6/30/16, \$60.00/Hr., Not to Exceed 100 Hours Plus Travel Reimbursement Not to Exceed \$1,500.00

*CONSENT AGENDA (continued):*

- Z.j. Request for Approval – Adoption of Rules and Regulations Relating to the Student Trustee for the 2015/16 Year
- Z.k. Request for Approval – Independent Contractor Agreement with Sabrina Buie to Provide Proofreading Services for the Accreditation Self-Evaluation Document, 6/11/15 – 7/31/15, \$20.00/Hour, Not to Exceed \$1,300.00.
- Z.l. Request for Approval – Agreement with Henry Schein Dental Company (Quote #20150511062930788) to Purchase Digital Panorex (Radiography) Equipment for the Dental Hygiene Program, \$26,411.68 (Perkins Funding)
- Z.m. Request for Approval – Agreement with Patterson Dental (Order ID #421844160) to Purchase 14 Dental Exam Chairs for the Dental Hygiene Program, \$81,373.84 (Perkins Funding)
- Z.n. Request for Ratification – Independent Contractor Agreement with Dr. Kim Flachmann to Provide 50 Grammar Packets Related to her Inservice Presentation “Reading and Writing Across the Curriculum,” \$175.00
- Z.o. Ratification and Confirmation May 2015 Vendor Check & Purchase Order Registers
- Z.p. Routine Personnel Items:
  - 1. Request for Conference Attendance and Expenses as of June 3, 2015

On a motion by Trustee Campos, seconded by Trustee Cole and unanimously carried, Consent Agenda Items A – Z.p. were approved as presented (materials related to items A – Z.p. are attached to official minutes).

**PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST**

No comments were presented.

**REPORTS FROM STAFF AND STUDENT ORGANIZATIONS**

**Financial Reports**

The following financial reports were presented for information (copies attached to official minutes):

- 1. Revenue Accounts (Account Level 1) FY 2014/15
- 2. Expenditure Accounts (Account Level 1) FY 2014/15
- 3. Expenditure Detail of \$10,000.00 or Greater, May 2015
- 4. Student Organization and Special Accounts, May 2015
- 5. Funds Deposited in County Treasury, May 2015

### **Trustee Reports**

Trustee Campos reported that he was honored to participate in several of the end of year events and the graduation ceremony. He related that the events elicit a feeling of pride for him in view of all that is accomplished through the College!

Trustee Cole also related that she enjoyed participating in the many end-of-year activities as well.

Trustee Vaughn added that he enjoyed the end-of-year activities as well, including the TIL Employer's Luncheon which was very heart-warming for him as a board member.

### **Academic Senate**

Secretary Vaughn welcomed in-coming Academic Senate President Geoffrey Dyer who reported that the Senate held a special meeting May 20<sup>th</sup> at which the Accreditation Self-Evaluation was approved. Outgoing Senate President Tony Thompson was recognized for his three years of service and leadership. Additionally, Distance Learning Coordinator and Senate Vice President Dr. Dan Hall presented the Regular and Effective Contact Procedure for Distance Education which was approved.

Mr. Dyer reported that several Senate members will attend the upcoming statewide Academic Senate meeting which will focus on curriculum improvement. On August 18<sup>th</sup> Mr. David Morse will address the Senate on the issue of 10 + 1, with the first meeting of Senate for the 2015/16 year scheduled for August 20<sup>th</sup> during Fall Inservice. A focus of the Senate for the upcoming year will be to update the bylaws.

### **Instruction**

Vice President of Instruction Mark Williams noted that this is the end of a very full year and he regards Taft College as a great place to work. He announced that Ms. Elaine Shackelford has been hired as the Director of the TIL Program. She will assume her position August 1<sup>st</sup>. He also mentioned that several engineers from Chevron Oil Company judged the STEM Summer Program Cardboard Boat races recently held at the TUHS swimming pool facility. A great time was had by all!

### **Student Services**

Vice President of Student Services Darcy Bogle reported that she was very happy with graduation day including the scholarship luncheon and the ceremony itself with the great weather we enjoyed. It was a beautiful night with 235 students walking in the ceremony - a great deal more than the 170 the prior year.

### **Administrative Services**

Executive Vice President of Administrative Services Brock McMurray provided a

facilities update. He reported that the next projects to begin construction will be the utility infrastructure in the alley between the College and the high school, and the gymnasium repair project. The STEM relocatable building project is continuing with site work underway, as well as construction of the buildings themselves underway off site. The greatly-anticipated Student Center Project is progressing with the DSA and should be completed soon and work is continuing on the facilities master plan.

#### **REPORT OF THE SUPERINTENDENT**

Dr. Maloney commended staff and students for the wonderful graduation day activities and added that this is a great time of year for the College.

Dr. Maloney reported that the West Side AB86 Consortia Group met earlier in the week to consider projects to carry forward. A total of six projects were identified which will be submitted to the Board for their approval at the July 8<sup>th</sup> meeting.

Lastly, Dr. Maloney announced that she will be participating in a national STEM Connector Higher Education webinar. The focus of the discussion will center on programs and activities utilized to reach students in the STEM (Science, Technology, Engineering and Math) fields.

#### **EMPLOYMENT**

On a motion by Trustee Cole and seconded by Trustee Campos, Employment Items A - E were approved by the following vote (Employment Items A - E (*Appendix I & II*) are attached to official minutes):

Yes: Emmanuel Campos, Dawn Cole, and Kal Vaughn  
No: None  
Abstain: None  
Absent: Michael Long and Billy White

#### **NEXT MEETING**

The next monthly meeting is scheduled for Wednesday, July 8, 2015, at 5:00 p.m.

#### **ADJOURNMENT**

At 7:30 p.m., on a motion by Trustee Campos, seconded by Trustee Long and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

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Kal Vaughn, Secretary