



Accreditation Steering Committee Meeting  
Tuesday, May 20<sup>th</sup>, 11:00 am-12 noon,  
Cougar Room

**Members Present:** Adrian Agundez, Eric Bérubé, Darcy Bogle, Agnes Eguaras, Sharyn Eveland, Vicki Jacobi, David Layne, Dena Maloney, Velda Peña, Jana Peters, Terri Smith, Tony Thompson, Mark Williams, Brandy Young

**Members Absent:** Sam Aunai, Brock McMurray

**Agenda**

**I. Update from the Field**

- ACCJC Actions

Eric and Dena discussed the accreditation status of City College of San Francisco to address questions that have come up regarding how it affects Taft College. There is no impact on our accreditation process as a result of the litigation between the ACCJC and CCSF. We will continue on our course to complete our self-evaluation without modifying our original plan.

**II. Progress Reports**

- What has your subcommittee completed?
- What does your subcommittee need to complete its standard?

All subcommittee chairs reported on their progress except Brock, who was absent. Eric will contact Brock individually at a later date. All subcommittees are prepared to submit an electronic draft of their standard for review.

A question was raised regarding recommendations and what is appropriate. The subcommittees were encouraged to submit all of their recommendations and it will be the task of the Accreditation Steering Committee to evaluate all of them and make the final decision regarding which will be included in the final document.

Another inquiry was made regarding the cut off date for revisions. At this point no date has been set, but Eric arranged to meet with the individual separately to discuss major changes in the area in the near future that may impact the content of the self examination for that standard.

A subcommittee chair also inquired about the possibility of the TC mission changing soon and what impact that would have on what has currently been written for each standard. It was noted that the mission statement for the college should be addressed early in the fall semester and shouldn't be substantial, but Eric is aware of the situation and will report to the committee if changes do occur.

Minutes of the Accreditation Steering Committee Meeting  
Tuesday, May 20, 2014

**III. Next Steps**

- Summer 2015: Eric & Dena to review drafts and return to subcommittees in August  
The drafts will also be transferred to the template and returned to the subcommittees in the new format. Eric will also work on other sections of the self-evaluation during the summer.
- Timeline for Fall 2014 will be distributed in August  
Dena mentioned appointing a mock team and adding that to the timeline. An editing committee will also need to be formed during the fall semester.

**IV. Next Meeting – August 2014**

- Inservice: Distribute drafts & timeline for fall 2014 semester

**V. Adjourn**

The meeting adjourned at 12 noon.

Debra Wooley  
Secretary