



Memorandum

To: 2015 Accreditation Steering Committee
From: Dena Maloney, Superintendent/President
Eric Berube, Coordinator of Institutional Assessment, Research, and Planning
Date: August 19, 2013
Subject: Accreditation Steering Committee Meeting Monday, August 19th, 9:10-10:10, Cafeteria Conf. Room

Agenda

I. Fall 2013 Tasks and Deadlines– Due Friday, October 18, 2013

- a. Comprehensive Outline
- b. List of Appropriate Evidence Items

Compared to the 2009 Accreditation Self Evaluation, we are "ahead" of schedule: we have already formed our subcommittees and those subcommittees have templates/information provided to them last semester. For fall 2013, I would like to collect from each subcommittee by Friday, October 18th, a comprehensive outline of what you are going to include in your section. Along with that outline, I would like to have a list of "evidentiary items" that you will include in your section. If you feel inclined, you can start writing your sections and collecting the evidence. However, the reason I want to get outlines and lists of evidence is so we can coordinate what is included in each section (e.g. we do not want subcommittees to duplicate work/we want to coordinate evidence items).

As you write your outline, be sure to address the questions in the ACCJC Guide. Use the previous Self Evaluation Report as a template and refer to the Guide to make sure you don't miss anything important.

II. Fall Meeting Schedule

The Accreditation Steering Committee will meet once a month to discuss progress and obstacles. We need to select a meeting day and time.

III. Accreditation Workshop

The ACCJC Accreditation Workshop is scheduled for Friday, November 8th, from 9:00 to 3:00 at Antelope Valley College. There is room for 10 and so far we have 12 volunteers:

- Kanoe Bandy
- Darcy Bogle
- Dena Maloney
- David Layne
- Sharyn Eveland
- Adrian Agundez
- Eric Bérubé
- Debra Wooley
- Brandy Cramer
- Vicki Herder
- Sam Aunai
- Tony Thompson

IV. Other

V. Adjourn