



Memorandum

To: 2015 Accreditation Steering Committee
From: Dena Maloney, Superintendent/President
Eric Bérubé, Coordinator of Institutional Assessment, Research, and Planning/Accreditation Liaison Officer
Date: October 14, 2014
Subject: Accreditation Steering Committee Meeting - Tuesday, October 21, 2014, 11:00 a.m. to 12:00 noon, Room S-11

Agenda

I. **Update from the Field (Dena Maloney and Darcy Bogle – 20 minutes)**

- Lessons learned from accreditation site visit

President Dena Maloney and Vice President of Student Services Darcy Bogle recently participated in an accreditation site visit. Dr. Maloney and Ms. Bogle will provide the steering committee with insights gained from their visit relevant to Taft College's upcoming site visit.

II. **Subcommittees Updates (Subcommittee Chairs – 20 minutes)**

- Each subcommittee will give a brief update on their progress.

III. **Next Steps (Eric & Dena – 5 minutes)**

- Subcommittee drafts were reviewed by President Dena Maloney and Institutional Research Coordinator Eric Bérubé and returned to the subcommittees on September 15.
- Subcommittees will complete the revisions to their standards by December 1.
- President Dena Maloney and Institutional Research Coordinator Eric Bérubé will be available to advise subcommittees throughout the remainder of the semester.

IV. **Other**

Open to everyone

V. **Next Meeting – November 18, 2014**

Subcommittees will provide updates on their progress.

VI. **Adjourn**

EB/dw