

## SLO Performance - By Department, Course, CSLO

Program: Business

Date: 12/13/2016

Course Group: Administrative Services AS Degree

Terms Spring 2016, Fall 2015

**BUSN1050: Business Mathematics****BUSN 1050 Course #1 - K- Implement foundational math concepts and strategies (Cognitive-K)**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage
Spring 2016	1	6.25%	0	0.00%	0	0.00%	7	43.75%	3	18.75%	5	31.25%	16	100.00%
Fall 2015	9	37.50%	0	0.00%	2	8.33%	7	29.17%	3	12.50%	3	12.50%	24	100.00%
Totals	10	25.00%	0	0.00%	2	5.00%	14	35.00%	6	15.00%	8	20.00%	40	100.00%

**BUSN 1050 Course #2 - S- Use math skills and concepts to solve business and consumer problems (Psy**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage
Spring 2016	1	6.25%	0	0.00%	0	0.00%	7	43.75%	3	18.75%	5	31.25%	16	100.00%
Fall 2015	9	37.50%	0	0.00%	2	8.33%	7	29.17%	3	12.50%	3	12.50%	24	100.00%
Totals	10	25.00%	0	0.00%	2	5.00%	14	35.00%	6	15.00%	8	20.00%	40	100.00%

**BUSN 1050 Course #3 - A- Model mathematical thinking to produce exemplary consumer behavior (Affec**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage
Spring 2016	1	6.25%	0	0.00%	0	0.00%	7	43.75%	3	18.75%	5	31.25%	16	100.00%
Fall 2015	9	37.50%	0	0.00%	2	8.33%	7	29.17%	3	12.50%	3	12.50%	24	100.00%
Totals	10	25.00%	0	0.00%	2	5.00%	14	35.00%	6	15.00%	8	20.00%	40	100.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage
Spring 2016	3	6.25%	0	0.00%	0	0.00%	21	43.75%	9	18.75%	15	31.25%	48	100.00%
Fall 2015	27	37.50%	0	0.00%	6	8.33%	21	29.17%	9	12.50%	9	12.50%	72	100.00%
Totals	30	25.00%	0	0.00%	6	5.00%	42	35.00%	18	15.00%	24	20.00%	120	100.00%

**BUSN1051: General Accounting****BUSN 1051 Course #1 - Students will help a client open their books**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	5	62.50%	0	0.00%	0	0.00%	2	25.00%	1	12.50%	0	0.00%	8	100.00%
Totals	5	62.50%	0	0.00%	0	0.00%	2	25.00%	1	12.50%	0	0.00%	8	100.00%

**BUSN 1051 Course #2 - Students will calculate monthly payroll,**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	5	62.50%	0	0.00%	0	0.00%	2	25.00%	1	12.50%	0	0.00%	8	100.00%
Totals	5	62.50%	0	0.00%	0	0.00%	2	25.00%	1	12.50%	0	0.00%	8	100.00%

**BUSN 1051 Course #3 - Students will defend their decision in an**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	10	62.50%	0	0.00%	0	0.00%	2	12.50%	2	12.50%	2	12.50%	16	100.00%
Totals	10	62.50%	0	0.00%	0	0.00%	2	12.50%	2	12.50%	2	12.50%	16	100.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	20	62.50%	0	0.00%	0	0.00%	6	18.75%	4	12.50%	2	6.25%	32	100.00%
Totals	20	62.50%	0	0.00%	0	0.00%	6	18.75%	4	12.50%	2	6.25%	32	100.00%

**BUSN1053: Computerized Accounting****BUSN 1053 Course #1 - K- Develop a foundation for using databases in accounting**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage	Count	Percentage
Spring 2016	4	80.00%	0	0.00%	0	0.00%	0	0.00%	1	20.00%	0	0.00%	5	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	4	80.00%	0	0.00%	0	0.00%	0	0.00%	1	20.00%	0	0.00%	5	100.00%

**BUSN 1053 Course #2 - S- Use database accounting to generate accurate reports.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	4	80.00%	0	0.00%	0	0.00%	0	0.00%	1	20.00%	0	0.00%	5	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	4	80.00%	0	0.00%	0	0.00%	0	0.00%	1	20.00%	0	0.00%	5	100.00%

**BUSN 1053 Course #3 - A- Display appreciation for computerized accounting.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	4	80.00%	0	0.00%	0	0.00%	0	0.00%	1	20.00%	0	0.00%	5	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	4	80.00%	0	0.00%	0	0.00%	0	0.00%	1	20.00%	0	0.00%	5	100.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	12	80.00%	0	0.00%	0	0.00%	0	0.00%	3	20.00%	0	0.00%	15	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	12	80.00%	0	0.00%	0	0.00%	0	0.00%	3	20.00%	0	0.00%	15	100.00%

**BUSN1055: Office Procedures**

**BUSN 1055 Course #1 - K- Create a skills list and levels of proficiency needed in office procedures. (Cog)**  
CSLO not included in any Assessment Rubric

**BUSN 1055 Course #2 - S- Evaluate office procedures. (Cognitive-K and Psychomotor- S)**  
CSLO not included in any Assessment Rubric

**BUSN 1055 Course #3 - A- Illustrate how office procedures are valued in the workplace. (Cognitive- K, Ps)**  
CSLO not included in any Assessment Rubric

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**BUSN1056: Quickbooks**

**BUSN 1056 Course #1 - A- Value computerized accounting systems**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**BUSN 1056 Course #2 - S - Open a set of accounting records using Quickbooks**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**BUSN 1056 Course #3 - K- Investigate business needs for computerized accounting systems**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**BUSN1059: Electronic Machine Calculation**

**BUSN 1059 Course #1 - Demonstrate competency in addition, subtraction, multiplication and division.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	3	37.50%	0	0.00%	3	37.50%	2	25.00%	0	0.00%	0	0.00%	8	100.00%
Fall 2015	3	33.33%	0	0.00%	6	66.67%	0	0.00%	0	0.00%	0	0.00%	9	100.00%

Totals	6	35.29%	0	0.00%	9	52.94%	2	11.76%	0	0.00%	0	0.00%	17	100.00%
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**BUSN 1059 Course #2 - Ability to solve business problems using the electronic calculator.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	3	37.50%	0	0.00%	3	37.50%	2	25.00%	0	0.00%	0	0.00%	8	100.00%
Fall 2015	3	33.33%	0	0.00%	6	66.67%	0	0.00%	0	0.00%	0	0.00%	9	100.00%
Totals	6	35.29%	0	0.00%	9	52.94%	2	11.76%	0	0.00%	0	0.00%	17	100.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	6	37.50%	0	0.00%	6	37.50%	4	25.00%	0	0.00%	0	0.00%	16	100.00%
Fall 2015	6	33.33%	0	0.00%	12	66.67%	0	0.00%	0	0.00%	0	0.00%	18	100.00%
Totals	12	35.29%	0	0.00%	18	52.94%	4	11.76%	0	0.00%	0	0.00%	34	100.00%

**BUSN1500: Introduction to Business**

**BUSN 1500 Course #1 - K- Differentiate how organizations, resources, and structures function in various**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	15	20.83%	0	0.00%	0	0.00%	22	30.56%	18	25.00%	17	23.61%	72	100.00%
Fall 2015	17	17.89%	0	0.00%	10	10.53%	29	30.53%	28	29.47%	11	11.58%	95	100.00%
Totals	32	19.16%	0	0.00%	10	5.99%	51	30.54%	46	27.54%	28	16.77%	167	100.00%

**BUSN 1500 Course #2 - S- Construct hierarchy and management models in response to business needs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	7	15.56%	0	0.00%	0	0.00%	12	26.67%	13	28.89%	13	28.89%	45	100.00%
Fall 2015	17	17.89%	0	0.00%	10	10.53%	29	30.53%	28	29.47%	11	11.58%	95	100.00%
Totals	24	17.14%	0	0.00%	10	7.14%	41	29.29%	41	29.29%	24	17.14%	140	100.00%

**BUSN 1500 Course #3 -Characterize ethical and social responsibility in the business environment (Affect)**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	15	20.83%	0	0.00%	0	0.00%	20	27.78%	20	27.78%	17	23.61%	72	100.00%
Fall 2015	17	17.89%	0	0.00%	10	10.53%	29	30.53%	28	29.47%	11	11.58%	95	100.00%
Totals	32	19.16%	0	0.00%	10	5.99%	49	29.34%	48	28.74%	28	16.77%	167	100.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	37	19.58%	0	0.00%	0	0.00%	54	28.57%	51	26.98%	47	24.87%	189	100.00%
Fall 2015	51	17.89%	0	0.00%	30	10.53%	87	30.53%	84	29.47%	33	11.58%	285	100.00%
Totals	88	18.57%	0	0.00%	30	6.33%	141	29.75%	135	28.48%	80	16.88%	474	100.00%

**BUSN1510: Business Communication**

**BUSN 1510 Course #1 - Students will compose business text that demonstrates excellent content, organ**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	6	21.43%	0	0.00%	1	3.57%	8	28.57%	12	42.86%	1	3.57%	28	100.00%
Fall 2015	0	0.00%	0	0.00%	1	5.56%	5	27.78%	11	61.11%	1	5.56%	18	100.00%
Totals	6	13.04%	0	0.00%	2	4.35%	13	28.26%	23	50.00%	2	4.35%	46	100.00%

**BUSN 1510 Course #2 - Students will prepare and present formal presentations.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	6	21.43%	0	0.00%	1	3.57%	8	28.57%	12	42.86%	1	3.57%	28	100.00%
Fall 2015	0	0.00%	0	0.00%	1	5.56%	5	27.78%	11	61.11%	1	5.56%	18	100.00%
Totals	6	13.04%	0	0.00%	2	4.35%	13	28.26%	23	50.00%	2	4.35%	46	100.00%

**BUSN 1510 Course #3 - Students will demonstrate how their learning about communications has change**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	6	21.43%	0	0.00%	1	3.57%	8	28.57%	12	42.86%	1	3.57%	28	100.00%
Fall 2015	0	0.00%	0	0.00%	1	5.56%	5	27.78%	11	61.11%	1	5.56%	18	100.00%
Totals	6	13.04%	0	0.00%	2	4.35%	13	28.26%	23	50.00%	2	4.35%	46	100.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	18	21.43%	0	0.00%	3	3.57%	24	28.57%	36	42.86%	3	3.57%	84	100.00%
Fall 2015	0	0.00%	0	0.00%	3	5.56%	15	27.78%	33	61.11%	3	5.56%	54	100.00%
Totals	18	13.04%	0	0.00%	6	4.35%	39	28.26%	69	50.00%	6	4.35%	138	100.00%

**BUSN1560: Business Capstone****BUSN 1560 Course #1 - Identify successful business practices and challenges to them. (Cognitive- K)**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	2	100.00%	0	0.00%	0	0.00%	0	0.00%	2	100.00%
Totals	0	0.00%	0	0.00%	2	100.00%	0	0.00%	0	0.00%	0	0.00%	2	100.00%

**BUSN 1560 Course #2 - Exhibit skills competence in business and organizations. (Psychomotor- S)**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	2	100.00%	0	0.00%	0	0.00%	0	0.00%	2	100.00%
Totals	0	0.00%	0	0.00%	2	100.00%	0	0.00%	0	0.00%	0	0.00%	2	100.00%

**BUSN 1560 Course #3 - Show how program of studies have changed students' values, ideals, goals, and**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	2	100.00%	0	0.00%	0	0.00%	0	0.00%	2	100.00%
Totals	0	0.00%	0	0.00%	2	100.00%	0	0.00%	0	0.00%	0	0.00%	2	100.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	6	100.00%	0	0.00%	0	0.00%	0	0.00%	6	100.00%
Totals	0	0.00%	0	0.00%	6	100.00%	0	0.00%	0	0.00%	0	0.00%	6	100.00%

**BUSN1601: Beginning Keyboarding****BUSN 1601 Course #1 - Type 28 words per minute by touch using proper typing technique.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	5	20.83%	0	0.00%	10	41.67%	3	12.50%	6	25.00%	0	0.00%	24	100.00%
Fall 2015	2	20.00%	0	0.00%	5	50.00%	1	10.00%	2	20.00%	0	0.00%	10	100.00%
Totals	7	20.59%	0	0.00%	15	44.12%	4	11.76%	8	23.53%	0	0.00%	34	100.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	5	20.83%	0	0.00%	10	41.67%	3	12.50%	6	25.00%	0	0.00%	24	100.00%
Fall 2015	2	20.00%	0	0.00%	5	50.00%	1	10.00%	2	20.00%	0	0.00%	10	100.00%
Totals	7	20.59%	0	0.00%	15	44.12%	4	11.76%	8	23.53%	0	0.00%	34	100.00%

**BUSN1602: Beginning Keyboarding****BUSN 1602 Course #1 - Type 33 words per minute by touch using proper typing technique.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	4	50.00%	0	0.00%	0	0.00%	2	25.00%	2	25.00%	0	0.00%	8	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	4	50.00%	0	0.00%	0	0.00%	2	25.00%	2	25.00%	0	0.00%	8	100.00%

**BUSN 1602 Course #2 - Type basic business documents, correspondence and tables.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	3	75.00%	0	0.00%	0	0.00%	1	25.00%	0	0.00%	0	0.00%	4	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	3	75.00%	0	0.00%	0	0.00%	1	25.00%	0	0.00%	0	0.00%	4	100.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	7	58.33%	0	0.00%	0	0.00%	3	25.00%	2	16.67%	0	0.00%	12	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	7	58.33%	0	0.00%	0	0.00%	3	25.00%	2	16.67%	0	0.00%	12	100.00%

**BUSN1603: Beginning Keyboarding****BUSN 1603 Course #1 - Type 38 words a minute (WAM) by touch using proper typing technique.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	2	50.00%	0	0.00%	0	0.00%	1	25.00%	1	25.00%	0	0.00%	4	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	2	50.00%	0	0.00%	0	0.00%	1	25.00%	1	25.00%	0	0.00%	4	100.00%

**BUSN 1603 Course #2 - Type correspondence, reports and employment documents.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	2	50.00%	0	0.00%	0	0.00%	1	25.00%	1	25.00%	0	0.00%	4	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	2	50.00%	0	0.00%	0	0.00%	1	25.00%	1	25.00%	0	0.00%	4	100.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	4	50.00%	0	0.00%	0	0.00%	2	25.00%	2	25.00%	0	0.00%	8	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	4	50.00%	0	0.00%	0	0.00%	2	25.00%	2	25.00%	0	0.00%	8	100.00%

**BUSN2001: College Keyboarding & Doc Proc**

**BUSN 2001 Course #1 - Type 40 words per minute by touch using proper typing technique.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**BUSN 2001 Course #2 - Type business correspondence, reports and tables.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**BUSN2002: College Keyboarding & Doc Proc**

**BUSN 2002 Course #1 - Type 45 words per minute by touch using proper typing technique.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**BUSN 2002 Course #2 - Type formal reports and legal documents.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**BUSN2003: College Keyboarding & Doc Proc**

**BUSN 2003 Course #1 - Type 50 words a minute (WAM) by touch using proper typing technique.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**BUSN 2003 Course #2 - Use document processing templates to create business documents.**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**BUSN 2003 Course #3 - Design and layout of announcements, flyers and newsletters.**



Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
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**COSC1902: Intro. to Elect Database**

**COSC 1902 Course #1 - Analyze project requirements and design, create, and maintain relational database**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**HLED1541: Medical Terminology**

**HLED1541 Course #1 - Learn to interpret, transcribe, speak, and write complex medical terms as determined by CSLO not included in any Assessment Rubric**

**HLED 1541 Course #2 - Distinguish the meaning, divide into suffix, prefix, and stem when given a medical term. CSLO not included in any Assessment Rubric**

**HLED 1541 Course #3 - Select a meaning synonym when given a medical term. CSLO not included in any Assessment Rubric**

**HLED 1541 Course #4 - Use a given word/term in a written sentence demonstrating an understanding of CSLO not included in any Assessment Rubric**

**HLED 1541 Course #5 - Pronounce terminology correctly as assessed by online feedback. CSLO not included in any Assessment Rubric**

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Totals	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

**MGMT1500: Intro. to Human Resource Mgmt.**

**MGMT 1500 Course #1 - K- Formulate a human resource plan that includes training, development, leadership, and evaluation**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	4	16.67%	0	0.00%	0	0.00%	8	33.33%	8	33.33%	4	16.67%	24	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	3	33.33%	5	55.56%	1	11.11%	9	100.00%
Totals	4	12.12%	0	0.00%	0	0.00%	11	33.33%	13	39.39%	5	15.15%	33	100.00%

**MGMT 1500 Course #2 - S- Develop a workforce planning and development program to include training, development, and evaluation**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	4	16.67%	0	0.00%	0	0.00%	8	33.33%	8	33.33%	4	16.67%	24	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	3	33.33%	5	55.56%	1	11.11%	9	100.00%
Totals	4	12.12%	0	0.00%	0	0.00%	11	33.33%	13	39.39%	5	15.15%	33	100.00%

**MGMT 1500 Course #3 - A- Embody the values, ethics, and beliefs of the human resource manager in a professional manner**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	4	16.67%	0	0.00%	0	0.00%	8	33.33%	8	33.33%	4	16.67%	24	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	3	33.33%	5	55.56%	1	11.11%	9	100.00%
Totals	4	12.12%	0	0.00%	0	0.00%	11	33.33%	13	39.39%	5	15.15%	33	100.00%

**Totals for CSLOs**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	12	16.67%	0	0.00%	0	0.00%	24	33.33%	24	33.33%	12	16.67%	72	100.00%
Fall 2015	0	0.00%	0	0.00%	0	0.00%	9	33.33%	15	55.56%	3	11.11%	27	100.00%
Totals	12	12.12%	0	0.00%	0	0.00%	33	33.33%	39	39.39%	15	15.15%	99	100.00%

**MGMT1560: Management Capstone**

**MGMT 1560 Course #1 - K- Identify successful management elements and challenges to them**

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	3	27.27%	3	27.27%	5	45.45%	11	100.00%
Fall 2015	2	11.11%	0	0.00%	3	16.67%	4	22.22%	1	5.56%	8	44.44%	18	100.00%
Totals	2	6.90%	0	0.00%	3	10.34%	7	24.14%	4	13.79%	13	44.83%	29	100.00%

### MGMT 1560 Course #2 - S- Exhibit skills competence in management

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	3	27.27%	3	27.27%	5	45.45%	11	100.00%
Fall 2015	2	11.11%	0	0.00%	3	16.67%	4	22.22%	1	5.56%	8	44.44%	18	100.00%
Totals	2	6.90%	0	0.00%	3	10.34%	7	24.14%	4	13.79%	13	44.83%	29	100.00%

### MGMT 1560 Course #3 - A- Show how management studies have changed students? values, ideals, goal

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	3	27.27%	3	27.27%	5	45.45%	11	100.00%
Fall 2015	2	11.11%	0	0.00%	3	16.67%	4	22.22%	1	5.56%	8	44.44%	18	100.00%
Totals	2	6.90%	0	0.00%	3	10.34%	7	24.14%	4	13.79%	13	44.83%	29	100.00%

### Totals for CSLOs

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	0	0.00%	0	0.00%	0	0.00%	9	27.27%	9	27.27%	15	45.45%	33	100.00%
Fall 2015	6	11.11%	0	0.00%	9	16.67%	12	22.22%	3	5.56%	24	44.44%	54	100.00%
Totals	6	6.90%	0	0.00%	9	10.34%	21	24.14%	12	13.79%	39	44.83%	87	100.00%

### Report Totals:

	Mastery		Not Observed		N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Spring 2016	130	24.07%	0	0.00%	22	4.07%	144	26.67%	148	27.41%	96	17.78%	540	100.00%
Fall 2015	138	22.26%	0	0.00%	89	14.35%	151	24.35%	155	25.00%	87	14.03%	620	100.00%
Totals	268	23.10%	0	0.00%	111	9.57%	295	25.43%	303	26.12%	183	15.78%	1160	100.00%

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