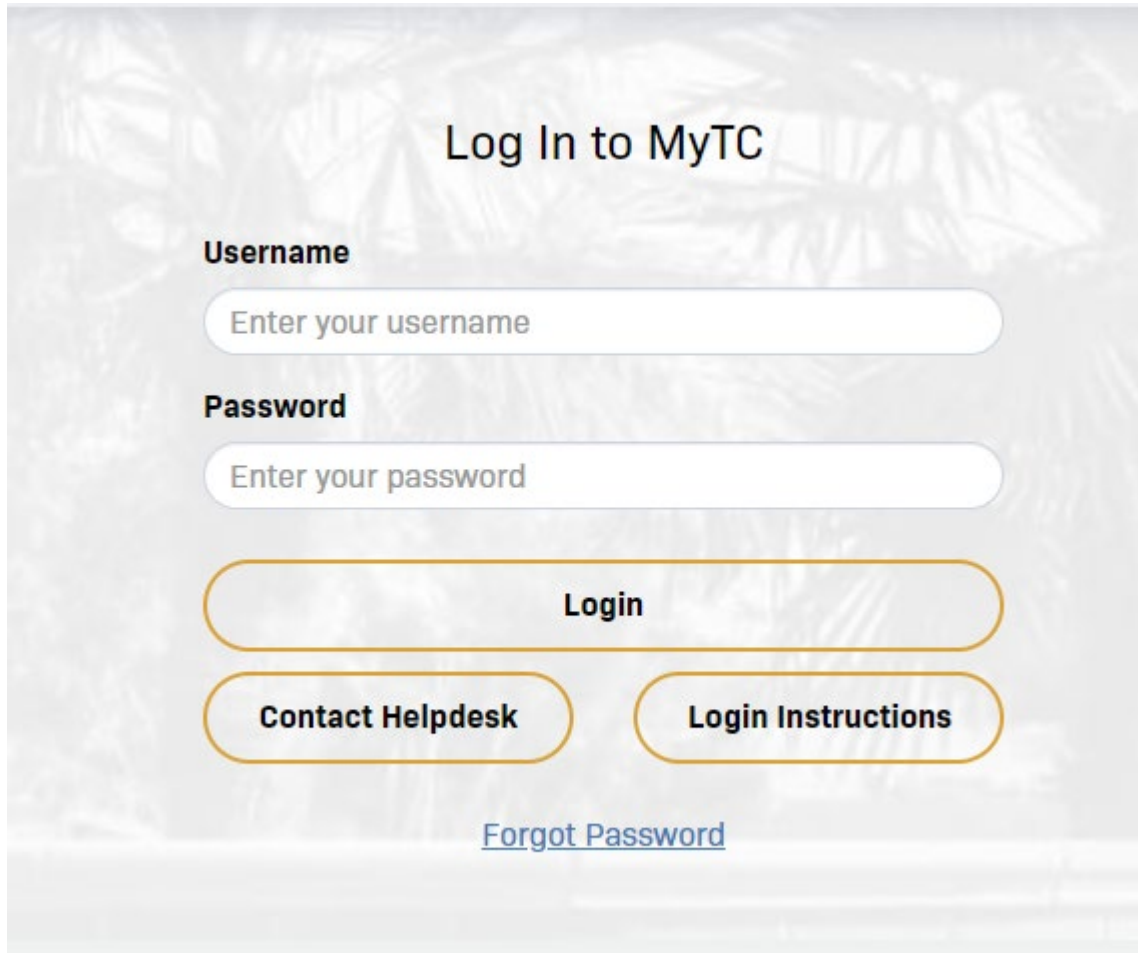


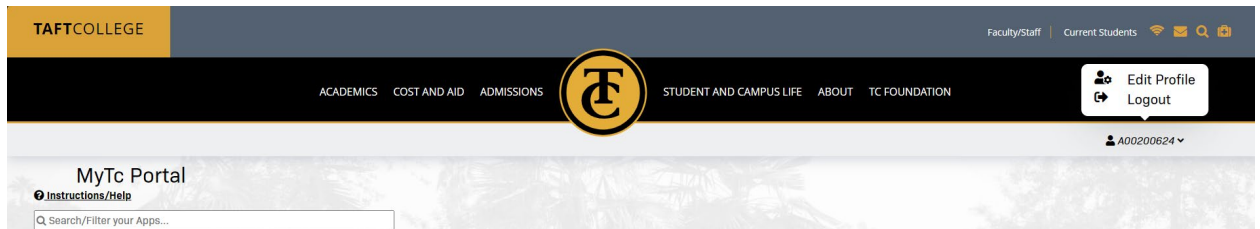
Add YubiKey to MyTC

1. Login to MyTC



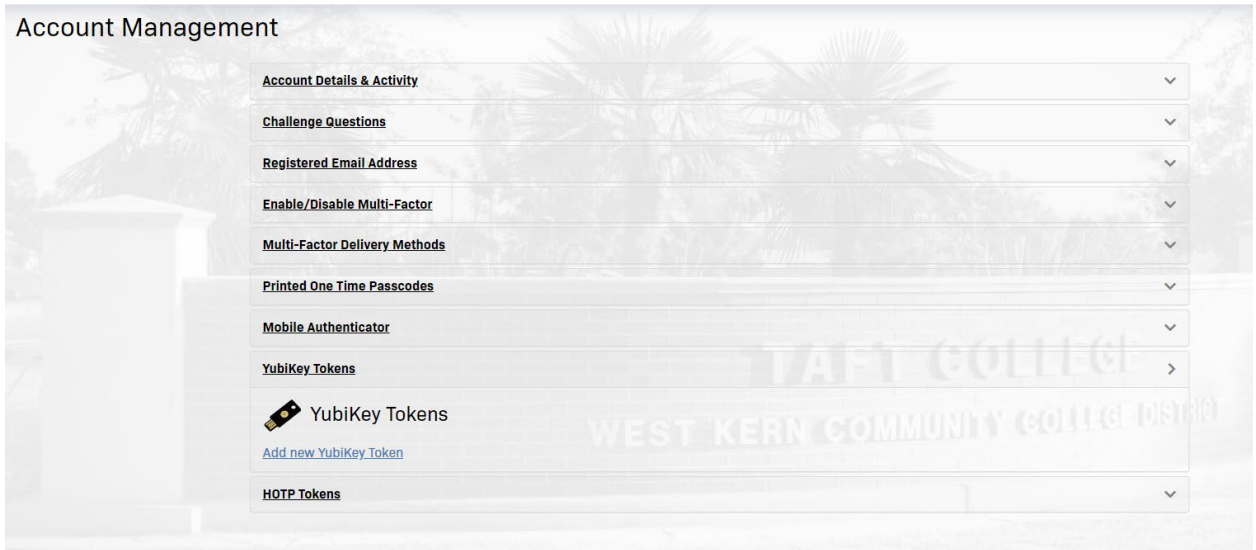
The screenshot shows the MyTC login interface. At the top, it says "Log In to MyTC". Below this are two input fields: "Username" with the placeholder text "Enter your username" and "Password" with the placeholder text "Enter your password". There are three buttons: a large "Login" button, a "Contact Helpdesk" button, and a "Login Instructions" button. At the bottom, there is a link for "Forgot Password".

2. In the right-hand corner click on your username to see a drop down menu. Select Edit Profile

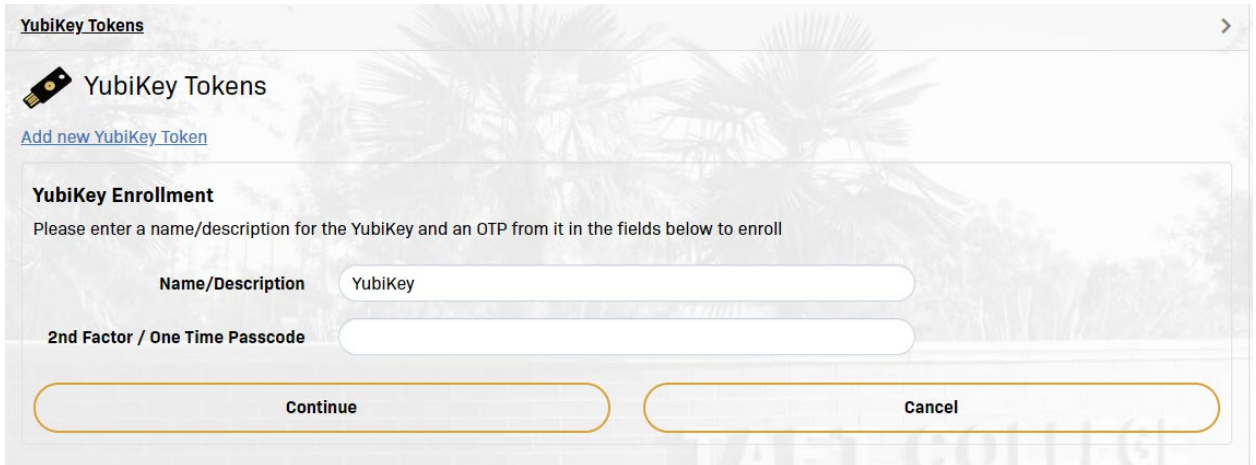


The screenshot shows the MyTC portal header and navigation. The top left corner has "TAFTCOLLEGE". The top right corner has "Faculty/Staff | Current Students" and icons for a bell, search, and user profile. The navigation menu includes "ACADEMICS", "COST AND AID", "ADMISSIONS", "STUDENT AND CAMPUS LIFE", "ABOUT", and "TC FOUNDATION". The user profile dropdown menu is open, showing "Edit Profile" and "Logout". The user ID "A00200624" is visible in the bottom right corner. Below the navigation, there is a "MyTc Portal" section with a search bar and a link to "Instructions/Help".

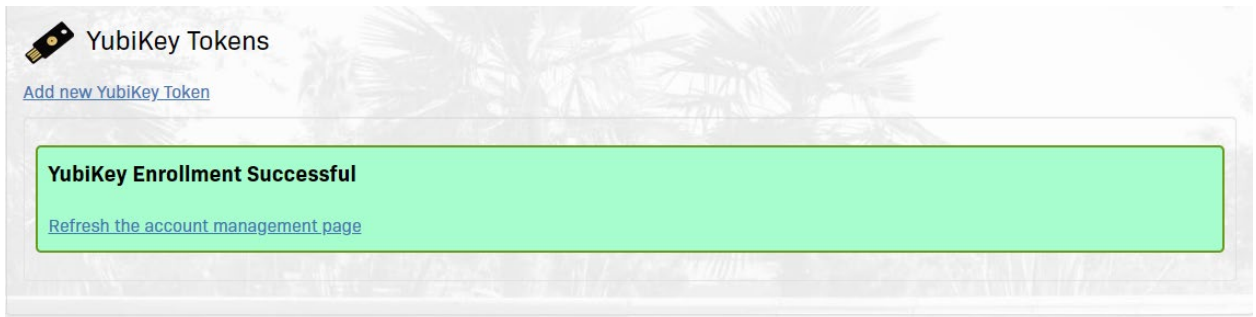
3. On the account management page select YubiKey Token and click on the Add YubiKey Token link



4. Plug the YubiKey token into a USB port on your computer.
5. On the enrollment page give it a name

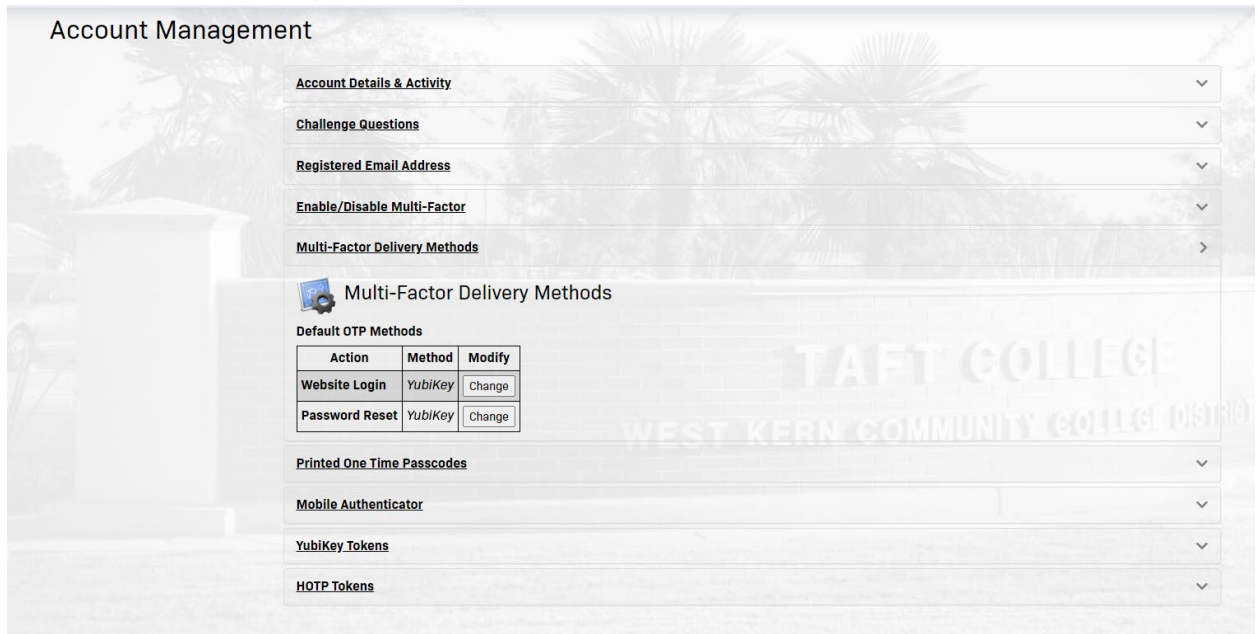


Click on the second field and push the YubiKey Token button. This page will come when it is done



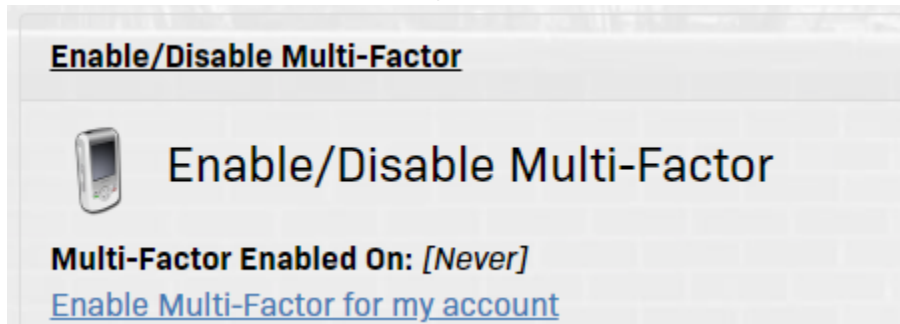
6. Click on Refresh the account management page.

7. Go to Multifactor Delivery Methods

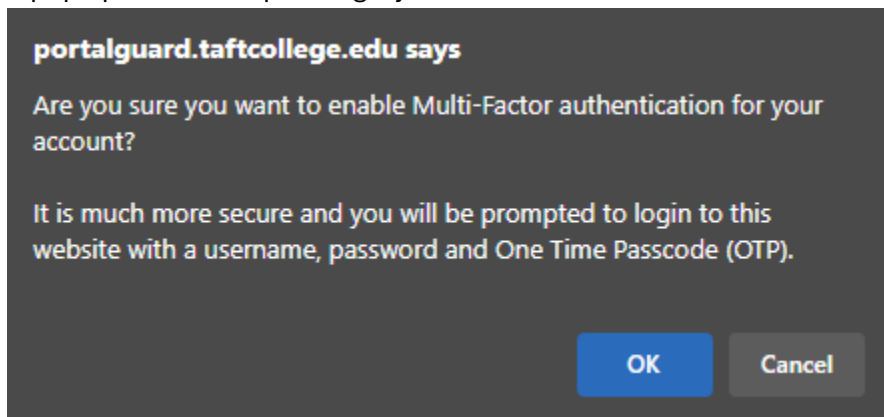


Make sure they show the YubiKey as the method of getting the 2FA code.

8. Click on Enable/Disable Multi-Factor link.
9. Click on Enable Multi-Factor for my account.



10. A pop up will show up asking if you want to enable this. Click Ok.



11. Logout and test to make sure it works.